



सीएसआईआर-केंद्रीय विद्युतरसायन अनुसंधान संस्थान  
CSIR-CENTRAL ELECTROCHEMICAL RESEARCH INSTITUTE  
कारैकुडी/KARAIKUDI – 630 003 (TN)

**विज्ञापन सं/ADVERTISEMENT NO. 02/2019**

**Last date of receipt of Application: 15.04.2019 upto 05.00 p.m**

Applications are invited from Indian Nationals for the under mentioned post in the CSIR - Central Electrochemical Research Institute, Karaikudi, Tamilnadu on direct recruitment basis.

Name of Post	Pay Matrix & Gross emoluments	No. of Posts & Reservation	Essential Qualification & Experience	Job Description	Upper Age Limit not exceeding (as on 15.04.2019)
<b>SECURITY ASSISTANT</b> Post Code: SA01	Level-6, Cell-1 (Initial Basic Pay ₹.35,400/-) Gross ₹.43,380/-	<b>01 Post</b>  <b>[UR]</b>	Ex-servicemen, JCO in Army Or equivalent in other Paramilitary Forces with five years experiences in the work of security.	To undertake security work with current methods in industrial/laboratory security.	28 years

Gross Emoluments means approximate total emoluments on minimum of Pay Matrix as applicable to particular Level including House Rent Allowance and other allowances payable to Council employees at CSIR-CECRI, as per rules.

**1. Mode of Selection:**

- Only the candidates fulfilling essential qualifications, experience, age limit etc will be allowed to appear for the competitive written examination.
- The written test will consist of two papers i.e. Paper-I & Paper-II. Paper-II will be evaluated only for those candidates who secure the minimum threshold marks (to be determined by the Selection Committee) in Paper-I.
- Final merit list will be prepared on the basis of marks (performance) in the competitive written examination in Paper I & II.
- The syllabus for the written test (Paper-I & Paper-II) for the post of SECURITY ASSISTANT is given at ANNEXURE-I.**

**2. Benefits under Council Service:**

- The post carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA), etc., as admissible to the Central Government employees and as made applicable to CSIR at Karaikudi.
- The Council employees are also eligible for accommodation for their stay of their entitled type as per CSIR allotment rules depending on availability in which case HRA will not be admissible.
- In addition to the emoluments, other benefits such as applicability of New Pension Scheme (w.e.f. 2004 as adopted by Govt. of India), Medical Reimbursement, Leave Travel Concession, House Building Advance, Computer Advance and CEA provisions are applicable, as per rules.

### 3. **AGE Relaxation:**

- a. The upper age limit is however, relaxable as per Government orders in force only in those cases where the post is reserved for respective categories, on production of relevant certificate in the prescribed format signed by the specified authority at the time of test/examination. The SC/ST/OBC candidates who apply against unreserved (UR) post will not be eligible for age relaxation.
- b. Relaxation in upper age limit 10 years for Persons with Disabilities and 03 years after deduction of actual military service from their actual age in case of Ex-Servicemen.
- c. Age relaxation of 5 years will also be permissible to those who had ordinarily been domiciled in the Kashmir division of the State of Jammu and Kashmir during the period from 1.1.1980 to 31.12.1989 subject to production of relevant certificate from concerned authority.
- d. The date for determining the age limit, qualifications and /or experience shall be the last date for receipt of Applications i.e. **15.04.2019**.

### 4. **Fee:**

- a. Candidates are required to remit/pay application fee (non-refundable) of **₹.500/-** [Rupees five hundred only] (wherever applicable) through online mode viz. RTGS/NEFT/IMPS/Debit Card/Credit Card, etc to the following account and fill up the transaction details in the prescribed columns of application. No other mode of payment will be accepted.

<b>Name of Account Holder</b>	:	<b>Director, CSIR-CECRI, Karaikudi</b>
<b>Account Number</b>	:	<b>737253625</b>
<b>Bank Name</b>	:	<b>Indian Bank, A C Campus Branch, Karaikudi</b>
<b>IFSC Code</b>	:	<b>IDIB000A008</b>
<b>MICR No.</b>	:	<b>630019203</b>

- b. The candidates belonging to SC/ST/PWD/CSIR Employees are exempted from payment of application fee.

### 5. **General Conditions/Information:**

- a. The applicant must be a citizen of India.
- b. The qualifications prescribed should have been obtained through recognized Universities/Institutions.
- c. If any document/ certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted officer or notary is to be submitted.
- d. As per rules, outstation SC/ST candidates called for tests will be paid to and fro single second class rail fare / ordinary bus fare from the normal place of his residence or that declared in the application or from the actual place of undertaking the journey in India, whichever is nearer to the place of the tests.
- e. Application from employees of Government Departments, Public Sector Organisations and Govt. funded research agencies will be considered only if forwarded through proper channel along with Vigilance clearance duly certified by the employer that the applicant, if selected, will be relieved within one month of the receipt of the appointment order. However, advance copy of the application may be submitted before the closing date. Applications routed through proper channel should reach **The Administrative Officer, CSIR-CECRI, Karaikudi-630003** at the earliest.

- f. The application should be accompanied by self attested copies of the relevant educational qualifications, technical qualification, experience, SC/ST/OBC certificates etc. Applications incomplete in any respect or received after the due date or unsigned or without photograph or without application fee or applicable testimonials etc. are liable to be rejected.
- g. Canvassing in any form and/or bringing in any influence, political or otherwise will be treated as disqualification for the post.
- h. The decision of the Director, CSIR-CECRI in all matters relating to eligibility, acceptance or rejection of applications, mode of selection, conduct of test as per "CSIR Administrative Services (Recruitment & Promotion) Rules, 1982" as amended from time to time and not to fill up all or any of the posts will be final and binding on the candidates. No interim enquiry or correspondence will be entertained in this connection from any individual or his/her agency.

**6. How to apply:**

- a. Link to download Application Form is available on the CECRI website <http://www.cecri.res.in>.
- b. Eligible candidates may download the application form and should fill the form in all respects.
- c. The **last date for submitting application** and remittance of Application Fee is **15.04.2019**. This date will be the same for the candidates belonging to far-flung areas.
- d. The filled in application accompanied by self attested copies of the certificates, mark sheets, testimonials in support of age, educational qualifications, experience, and community certificate (if applicable) and a recent passport size self-signed photograph together with E-receipt/Transaction reference for remittance of application fee (if applicable) should be sent in an envelope superscribed "**Application for the post of \_\_\_\_\_ (Post Code \_\_\_\_\_)**" so as to reach **The Administrative Officer, CSIR-Central Electrochemical Research Institute, Karaikudi-630003, Tamil Nadu on or before 15.04.2019 (05.00p.m)**.
- e. Application once made will not be allowed to be withdrawn and fees once paid will not be refunded on any account nor can it be held in reserve for any other recruitment or selection process.
- f. Candidates should specifically note that the application received after the closing date for any reason whatsoever (such as envelopes wrongly addressed, delivered elsewhere, postal delay etc.) will not be entertained by CSIR-CECRI.
- g. Incomplete applications (i.e. without photograph, unsigned, without application fee, without proper enclosures (if any), attested copies of relevant certificates, etc.) will not be entertained and will be summarily rejected.

**7. Following documents must be attached along with application form:**

- a. Proof for remittance of application fee through net banking (e-receipt / transaction reference), if applicable.
- b. A recent passport sized colour photograph of the candidate pasted on the form and signed across in full.
- c. Self Attested photocopy of certificate proving Date of Birth.
- d. Self Attested photocopies of educational qualification (Certificates & Marks Sheets).
- e. Self Attested photocopy of latest Community Certificate/ PWD Certificate in the prescribed form issued by the Competent Authority, if applicable.
- f. Self Attested photocopies of experience certificates, if any.

प्रशासनिक अधिकारी / Administrative Officer

**Security Assistant**

For this post, there will be two papers (Paper-I and Paper-II). Paper-II will be evaluated only for those candidates who secure the minimum threshold marks (to be determined by the Selection Committee) in Paper-I.

<b>Mode of Examination</b>	OMR based or Computer based objective Type Multiple choice examination.
<b>Medium of Questions</b>	The questions will be set both in English and Hindi except the questions on English Language.
<b>Standard of exam</b>	Class XII
<b>Total No. of Questions</b>	200
<b>Total time Allotted</b>	2 hours 30 minutes

**PAPER – I (Time Allotted – 90 Minutes)**

Subject	No. of questions	Maximum Marks	Negative Marks
Mental Ability Test*	100	200 (two marks for every correct answer)	There will be no negative marks in this paper.

*\*Mental Ability Test will be so devised so as to include General Intelligence, Quantitative Aptitude, Reasoning, Problem Solving, Situational Judgment, etc.*

**PAPER – II (Time Allotted – 1 hour)**

Subject	No. of questions	Maximum Marks	Negative Marks
General Awareness	50	150 (three marks for every correct answer)	One negative mark for every wrong answer
English Language	50	150 (three marks for every correct answer)	One negative mark for every wrong answer



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आवेदन प्रपत्र APPLICATION FORM

(For Office Use)

Application No.	
Receipt Date:	

To be filled in by the candidate in his own handwriting.  
All the columns should be properly filled in.  
Incomplete application form will be rejected summarily.

Affix recent  
singed  
passport size  
photograph

Advt. No.: 02/2019		Particulars of application fee: <input checked="" type="checkbox"/> 500 /-	
POST APPLIED FOR		Fee Paid <input type="checkbox"/> / Exempted <input type="checkbox"/>	
NAME OF THE POST	POST CODE	(in case exempted please mention the category)	
Security Assistant	SA 01	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> SC ST PWD CSIR Employee	
		UTR /Transaction No. & Date: _____	
		Name of the Bank & Branch : _____	
		(copy of bank collect payment receipt must be attached with the application form)	

Name in full (In BLOCK LETTERS)	
Father's Name	
Gender	
Marital Status [Unmarried/ Married/ Widow/ Divorcee /Judicially separated]	

Are you a citizen of India?	Yes <input type="checkbox"/> No <input type="checkbox"/>						
Name of State to which you belong							
Date and Place of Birth	<p>(a) Date</p> <table border="1" data-bbox="824 411 1263 504"> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td>DD</td> <td>MM</td> <td>YYYY</td> </tr> </table> <p>(b) Place</p> <div data-bbox="824 562 1347 630" style="border: 1px solid black; height: 32px;"></div>				DD	MM	YYYY
DD	MM	YYYY					
Address: (in BLOCK LETTERS)							
<p>(a) Permanent Address:</p> <div data-bbox="191 814 795 1050" style="border: 1px solid black; height: 112px;"></div> <p>Pincode:</p> <p>Mobile:</p> <div data-bbox="204 1155 672 1188" style="border: 1px solid black; width: 288px; height: 16px;"></div> <p>Land line:</p> <p>Email id:</p>	<p>(b) Correspondence Address: same as Permanent Address: <input type="checkbox"/></p> <div data-bbox="824 814 1429 1050" style="border: 1px solid black; height: 112px;"></div> <p>Pincode:</p> <p>Mobile:</p> <div data-bbox="837 1155 1305 1188" style="border: 1px solid black; width: 288px; height: 16px;"></div> <p>Land line:</p> <p>Email id:</p>						

<p>State whether you are a member of Scheduled Caste / Scheduled Tribe / Other Backward Class. If so, attach an attested copy of the certificate in support of your claim</p>	<p><b>(Tick the appropriate Category)</b></p> <p><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></p> <p>SC ST OBC PWD General</p> <table border="1" data-bbox="824 1612 1422 1709"> <tr> <td>A. Religion</td> <td></td> </tr> <tr> <td>B. Community</td> <td></td> </tr> </table>	A. Religion		B. Community	
A. Religion					
B. Community					
Are you related to any employees of the CSIR? If so, Give details.					

Education / Technical Qualification (from SSLC/10 <sup>th</sup> onwards): (Attach separate sheet if required)					
Exam passed	Board/University	Subject(s)	Division / Grade and % age of marks	Year of passing	Duration of the Degree /Diploma

Details of employment (in chronological order): (Attach separate sheet if required)						
Organization	Post held	Scale of Pay & last pay drawn	Exact dates to be given		Total period (YY-MM)	Nature of duties
			From	To		

<p>Whether you have furnished the details of all the educational/technical qualifications</p> <p>[In case of suppression of any details or providing false information, the application is liable to be rejected at any stage besides any other action]</p>	<p>Yes <input type="checkbox"/> / No <input type="checkbox"/></p>
<p>Language in which you prefer to take written examination</p>	<p>English <input type="checkbox"/> (or) Hindi <input type="checkbox"/></p>

