

FREQUENTLY ASKED QUESTIONS ON PROCUREMENT TENDERS

01.	Who has to submit the Order Acknowledgement?
Ans.	Order Acceptance should be received only from the firm on whom the Order was placed.
02.	Whether the Order Acceptance from the Indian Agent is acceptable?
Ans.	Order Acceptance cannot be given by the Indian Agent even though they were authorized to quote, negotiate, accept and execute the Order
03.	Whether the standard terms & conditions of a firm is acceptable?
Ans.	The printed Terms & Conditions of the firm, even if it is available in the firm's website; is not acceptable.
04.	Is any other terms other than mentioned in the Tender is acceptable?
Ans.	Especially, in the Order Acceptance, no new/additional terms should be mentioned by the firm. The Purchase Order has to be accepted in toto or should seek for corrections/modifications before acceptance. If the firm mentions any such new/addition conditions, the Purchase Order is likely to be cancelled.
05.	Whether CSIR will sign documents submitted by a firm as per its company's policy?
Ans.	CSIR is not liable to sign any documents of the firm.
06.	Whether any advance payment shall be paid after placing a Purchase Order?
Ans.	The provision of advance payment can be considered only for "Design and Developmental" Orders In all other cases, including "In-process" tests, no advance payment can be considered.
07.	Whether modification in the technical specification according to the purpose, instead of as per tender is permitted?
Ans.	Even if the technical specification of a tender is higher than the requirement or the purpose stated in the tender, the bidder has to submit its quote accordingly and cannot represent to reduce the scale of the specification since they don't have such higher scale product as the bidder feels that the given specification is higher than the requirement of the Lab
08.	Whether Income Tax is applicable for Service Order placed on a foreign firm?
Ans.	In case a Service Order is placed on a foreign firm and the billing is done in Foreign Exchange but service carried out by its Indian Agent and the Indian Agent submits the Service Report; the PAN of the Indian Agent can be taken as PAN of the foreign firm (i.e., it will be treated as of submitted by the foreign firm) and the tax will be deducted accordingly.
09.	Whether complete Tender details are visible to all participants of that particular Tender?
Ans.	Yes. All the bidders who participate in a tender can view complete tender details of other participated bidders, including price as a policy of transparency. Confidential details, if any is at the risk of the bidders concerned.
10.	Whether a non-local firm can participate in an Open Tender?
Ans.	No. In an Open Tender, non-local firm cannot participate. They are eligible to quote only in case of Global Tender Enquiry.